# Mason County EMS Job Description

Job Title: Paramedic
Position Hours: Full-time

### **Position summary**

Must demonstrate competency handling emergencies utilizing all basic and (if Intermediate or Paramedic advanced life support) equipment and skills in accordance with Mason County EMS Protocols. Must have ability to use the automated external defibrillator, basic and advanced patient care skills and published county patient care protocols. Must work well with other county employees and the public.

#### **Essential Responsibilities**

Receives call from dispatcher, responds verbally to emergency calls, ability to read maps, may drive ambulance to emergency site, use most expeditious route & observe traffic ordinances and regulations. Assists in lifting, carrying and transporting patient to ambulance and on to a medical facility. Reassures patient and bystanders, avoids mishandling patient and undue waste, and searches for medical identification emblem to aid in care.

Complies with regulations in handling deceased, notifies authorities, arranges for protection of property and evidence at scene. Determines appropriate facility to which patient will be transported, reports nature and extent of injuries or illness to that facility, asks for direction from hospital physician or emergency department or according to published protocol. Identifies diagnostic signs that require communication with facility. Assists in removing patient from ambulance and into emergency facility. Reports verbally and in writing observations about and care of patient at the scene and en route to facility, provides assistance to emergency staff as required.

Replaces supplies, checks all equipment for future readiness, assures ambulance is in operable condition, ensures ambulance cleanliness and orderliness of equipment and supplies, decontaminates ambulance interior, washes ambulance, reports problems to EMS director, maintains familiarity with all specialized equipment. Must refuel ambulance as required.

Accesses protected health information and other patient information only to the extent necessary to complete the duties of this job, sharing information only with those persons who have a need to know to complete their job responsibilities relating to treatment, payment, or other related county operations.

Reports any concerns regarding the Mason County policies and procedures on patient privacy, as well as any observed practices in violation of that policy, to the designated Privacy Officer. Receives patient privacy training from EMS director.

- Must maintain daily cleaning duties of EMS station
- Must complete paperwork as required following each ambulance run
- Must complete state reports as required by the EMS director
- Must maintain regular attendance and timeliness when scheduled

## **Working Conditions**

Position is frequently exposed to hazardous conditions, dust, unpleasant odors, fumes, vapors, motor vehicle fumes, bodily fluids & smells. Position is frequently exposed to outdoor weather conditions where temperatures result in significant body discomfort ranging from extreme heat to extreme cold. May be exposed to rain, hail, sleet, snow, wind, flooding and other extreme weather conditions. Position is frequently exposed to varying noise levels, including ambulance siren. Position is frequently exposed to individuals who may intentionally or unintentionally afflict harm upon them. Position may also be exposed to various infectious diseases.

## **Education Requirements:**

High School Diploma or GED Current Texas EMT